# Hyatt's Order Form

910 Main Street Buffalo, NY 14202 Phone (800) 234-9288 Fax (716) 884-3943 E-mail: art@hyatts.com

| Stock# | QTY | Description: color, size etc. | Price | Total |
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| Sub Total | |
| Shipping/Handling * | |
| Sales Tax * | |
| Total * | |

*Shipping/handling fees and sales tax will be computed based on the shipping method selected and a final total will be provided to you before shipment. All terms and conditions noted in the Info section of our website apply to this order.

## FORMS OF PAYMENT

Orders must be paid by credit card (VISA, MasterCard, Discover, American Express) or by previously established Hyatt's Charge Account. Personal or company checks are accepted for telephone and fax orders, with shipments being released upon receipt of check. C.O.D. shipments are accepted for telephone and fax orders and must be paid with cash, money order or certified check.
The certified requirement for checks can be waived if you supply the account number from the bottom edge of your check at the time your order is placed.

**Please select form of payment and provide required information**

❒ MasterCard ❒ Visa ❒ Amex
❒ Discover ❒ C.O.D. (add $8.50 fee)
❒ Check/Money Order ❒ Hyatt's Charge _____

Credit Card # _____
Expiration Date _____ CCID _____
Signature X _____

Bill To: _____
Address _____
Address _____
City _____ State_____ Zip_____
Phone #_____
E-mail _____

Ship To: _____
Address _____
Address _____
City_____ State_____ Zip_____

### Sales Taxes and Exemptions

All pricing is exclusive of applicable state and local sales taxes, which are the responsibility of the purchaser. Hyatt's is currently required to collect sales tax in six states. Sales tax shall be added to the order amount unless we are provided with a valid exemption certificate or if the purchaser is located outside the states of Connecticut, Massachusetts, Michigan, New York, Ohio or Pennsylvania.

### Shipping Charges and Methods

- Orders over $200 will be shipped free via UPS Ground anywhere in the continental United States. This offer applies to all products that measure less than 22 x 32 inches. Items larger than this are indicated by the *OS1, *OS2 or *OS3 symbols.
- Our standard shipping method is UPS Ground. Next Day, Second Day and other service options are also available. Shipments outside the US are easily arranged to most international destinations.
- Our online ordering system will quote delivery charges and shipment schedules, or you can call us at **1-800-234-9288 or e-mail: art@hyatts.com**.
- Shipping charges are based on weight and package size, the method we feel is most fair to our customers. Our minimum shipping weight is 1 pound. Handling and insurance fees apply to all orders.

## please select method of shipment

UPS
BILL ME ❒ - OR
SHIP FREIGHT COLLECT ON MY UPS ACCOUNT # _____

❒ UPS GROUND
❒ UPS NEXT DAY AIR SAVER
❒ UPS NEXT DAY AIR
❒ UPS NEXT DAY AIR EARLY AM
❒ UPS 2ND DAY AIR
❒ UPS 2ND DAY AIR - AM
❒ INTERNATIONAL/OTHER _____

SHIP FREIGHT COLLECT ON MY FED-EX ACCOUNT #_____

❒ FED-EX EXPRESS SAVER
❒ FED-EX STANDARD OVERNIGHT 3 PM
❒ FED-EX FIRST OVERNIGHT 8:00 AM
❒ FED-EX 2-DAY 4:30 PM
❒ FED-EX PRIORITY OVERNIGHT 10:30 AM
❒ INTERNATIONAL/OTHER _____